



Professional Business and Office Relocation Services

Comprehensive solutions for your commercial relocation needs

from Butler Umzüge GmbH

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Your Trusted Relocation Partner in Berlin

Who We Are

Butler Umzüge GmbH is Berlin's trusted name in professional relocation services, with over a decade of specialized experience in commercial moves. Based in the heart of Germany's capital, we've built our reputation on delivering exceptional service to businesses of all sizes.

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Our Mission

We're dedicated to streamlining and simplifying the entire relocation process for businesses and offices. Our approach combines professional expertise with efficiency, ensuring every move is tailored precisely to meet your unique operational requirements and timeline constraints.



Why Choose Butler Umzüge GmbH?



Proven Expertise

Over a decade of specialized experience in commercial and office relocation



Skilled Professionals

Dedicated team trained in handling complex business moves



Comprehensive Solutions

Complete offerings for businesses of all sizes and industries



Exceptional Service

Commitment to quality and customer satisfaction in every project

Our extensive industry knowledge and customer-focused approach ensure that your relocation is handled with the utmost professionalism. We understand the unique challenges businesses face during transitions and have developed proven strategies to overcome them efficiently.

Comprehensive Relocation Solutions

1

Commercial Relocation

Tailored solutions for corporate moves of any scale

2

Office Relocation

Seamless transitions for office environments

3

Business Relocation

Customized strategies for all industries

4

Company Logistics

Secure transport and storage solutions

5

Office Organization

Complete setup and arrangement services

6

Company Organization

Strategic planning for company-wide moves

Commercial Relocation Services



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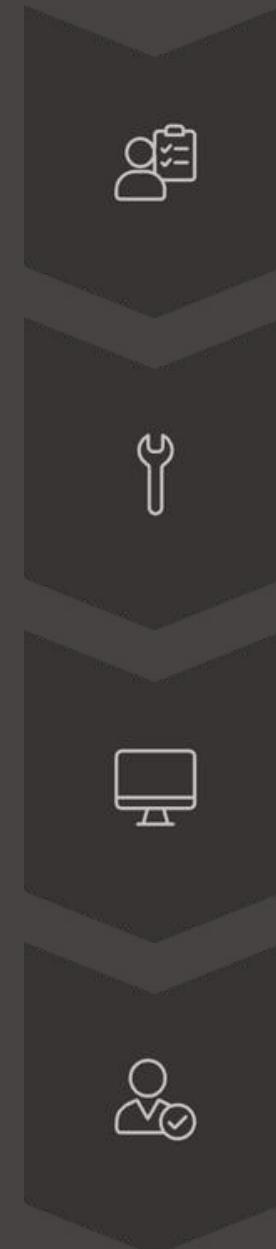
Tailored Corporate Move Solutions

Our commercial relocation services are designed specifically for corporate environments where precision and security are paramount. We understand that your business assets, from sensitive equipment to confidential materials, require expert handling and meticulous attention to detail.

- Specialized handling of sensitive equipment and confidential documents
- Minimized downtime through efficient planning and execution
- Coordinated timing to align with your business operations
- Comprehensive insurance coverage for complete peace of mind

Every corporate relocation is managed by experienced professionals who understand the critical importance of maintaining business continuity throughout the moving process.

Office Relocation Excellence



Initial Assessment

Comprehensive evaluation of your office requirements

Furniture Handling

Professional disassembly and reassembly of all furniture

IT Equipment Transport

Secure transport and setup of technology infrastructure

Seamless Transition

Complete setup ensuring immediate operational readiness

Our office relocation services ensure your team can resume work immediately in the new location. We handle everything from desk arrangements to IT infrastructure, creating a fully functional workspace from day one.



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Business Relocation Services

Industry-Specific Solutions

Every industry has unique relocation requirements, and we've developed customized strategies to address them all. Whether you're in technology, finance, healthcare, retail, or any other sector, our team has the expertise to handle your specific needs.

Stakeholder Coordination

We work closely with all stakeholders throughout your organization, from management to department heads, ensuring everyone is informed and prepared. Our coordination includes detailed timelines, clear communication channels, and regular progress updates.

Flexible Scheduling

Understanding that business operations cannot simply stop, we offer flexible scheduling options including evenings, weekends, and phased relocations to minimize disruption to your daily operations.



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Company Logistics Solutions

Secure Transport

Professional transport of goods, equipment, and confidential documents with full security protocols and insurance coverage

Storage Options

Flexible short-term and long-term storage solutions in secure, climate-controlled facilities for items requiring temporary housing

Real-Time Tracking

Advanced tracking systems providing live updates on the location and status of your transported items throughout the journey

Our company logistics services extend beyond simple transportation. We provide comprehensive solutions that ensure your business assets are tracked, protected, and delivered precisely when and where you need them.

Office Organization Services



Strategic Space Planning

Our office organization services begin with thoughtful layout planning that maximizes efficiency and employee satisfaction. We work with you to design a workspace that promotes productivity and collaboration.

Efficient Setup

From unpacking to arranging furniture and equipment, we ensure every element is positioned strategically. Our team handles cable management, desk arrangements, and common area setup with meticulous attention to detail.

Functional From Day One

We don't just move your office – we create a fully functional workspace ready for immediate use. Your employees can walk in and start working without delays or confusion about where things belong.

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Company Organization Services

01

Strategic Planning

Comprehensive planning for company-wide relocations with detailed project timelines

02

HR & Management Coordination

Close collaboration with HR and management teams to align relocation with business objectives

03

Employee Support

Assistance with employee relocation needs and communication throughout the process

04

Department Integration

Coordinated moves ensuring all departments are integrated effectively in the new location

Our company organization services address the complex challenges of relocating entire organizations, ensuring that every department, team, and employee is supported throughout the transition.

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Five Steps to a Successful Relocation



Initial Consultation

We begin with a comprehensive assessment of your relocation needs, timeline, and budget to develop a customized plan



Customized Planning

Detailed project planning including timelines, resource allocation, and risk management strategies tailored to your requirements



Packing and Preparation

Professional packing using high-quality materials with careful labeling and inventory management for easy unpacking



Safe Transport

Secure transportation with real-time tracking, ensuring your items arrive safely at the destination on schedule



Unpacking and Setup

Complete unpacking and arrangement services, setting up your new space exactly as planned for immediate functionality

Why Professional Relocation Matters



Minimized Downtime

Professional relocation reduces business disruption, keeping your operations running smoothly throughout the transition period

Asset Protection

Expert handling ensures the safety of expensive equipment, sensitive materials, and valuable business assets

Resource Efficiency

Professional services save significant time, effort, and money compared to attempting relocations internally

The cost of business downtime far exceeds the investment in professional relocation services. Our expertise ensures continuity, protection, and efficiency.

Key Benefits of Working with Us



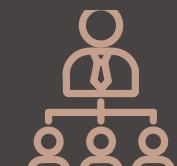
Professional Expertise

Our team brings years of specialized experience in handling complex commercial relocations. We've successfully managed moves ranging from small startups to large corporations, understanding the unique challenges each presents.



Transparent Pricing

We believe in complete transparency with no hidden costs or surprise fees. You receive a detailed quote upfront, and our final invoice matches exactly what we promised, giving you complete budgetary control.



Dedicated Project Managers

Every relocation is assigned a dedicated project manager who serves as your single point of contact. They coordinate all aspects of your move, ensuring seamless communication and execution from start to finish.

Our Commitment to Quality

Strict Safety Standards

We adhere to rigorous industry safety standards throughout every phase of the relocation process. Our comprehensive safety protocols protect both your assets and our team members, ensuring risk-free moves.

Premium Packing Materials

We use only the highest quality packing materials specifically designed for commercial relocations. From reinforced boxes to specialized equipment containers, every item receives the protection it deserves.

Continuous Training

Our staff undergoes regular training programmes to stay current with the latest relocation techniques, safety procedures, and customer service best practices. This ensures consistently exceptional service delivery on every project.



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Tailored Solutions for Every Business

No Two Relocations Are Alike

We recognize that every business has unique requirements, challenges, and priorities. That's why we don't offer one-size-fits-all packages. Instead, we customize our services to align perfectly with your specific needs, budget, and timeline.

Flexible Scheduling Options

Understanding that business operations cannot simply halt, we offer highly flexible scheduling including evening moves, weekend relocations, and phased transitions. Our goal is to minimize disruption to your operations whilst ensuring a thorough, professional move.



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Corporate Office Move: Technology Firm

Client Profile

Industry: Technology Sector

Location: Berlin

Scale: 200 employees plus extensive IT infrastructure

The Challenge

This rapidly growing technology firm faced a critical deadline to relocate their entire operation, including 200 employees and complex IT infrastructure. Any downtime would result in significant revenue loss and customer impact. They needed a partner who could execute a flawless move within an extremely tight timeframe.

Our Solution

- Developed a detailed, minute-by-minute relocation plan
- Executed the entire move overnight to ensure zero business disruption
- Coordinated with IT specialists for server and network transitions
- Implemented backup systems to maintain critical operations
- Had the new office fully operational by morning

The Result

Zero downtime achieved. Employees arrived Monday morning to a fully functional office, and the client maintained seamless service to their customers throughout the entire relocation.

Small Business Relocation: Marketing Agency

Client Profile

Business: Boutique Marketing Agency

Special Requirements: Delicate equipment and eco-friendly practices

The Challenge

This creative agency housed expensive, delicate equipment including professional photography gear, video production equipment, and custom-built creative workstations. Additionally, the company's brand values emphasized environmental responsibility, requiring an eco-conscious relocation approach.

Our Solution

- Used 100% recyclable and biodegradable packing materials
- Employed specialized padding and custom crating for delicate equipment
- Implemented careful handling protocols for expensive creative tools
- Optimized transport routes to minimize fuel consumption
- Completed setup efficiently, ready for immediate client meetings

The Result

Not a single piece of equipment was damaged, and the agency was able to resume client work immediately. The client praised our commitment to sustainability, which aligned perfectly with their brand values.

Meet Our Professional Team



Project Managers

Experienced coordinators who oversee every aspect of your relocation, ensuring seamless execution and constant communication



Relocation Specialists

Skilled professionals trained in efficient packing, safe transport, and meticulous organization of business relocations



Technical Specialists

Expert technicians for handling specialized equipment, IT infrastructure, and sensitive technology during transport and setup

Our team is our greatest asset. Every member is carefully selected, thoroughly trained, and committed to delivering exceptional customer satisfaction. We invest heavily in ongoing professional development to ensure our team remains at the forefront of the relocation industry.

Eco-Friendly Relocation Practices

Our Environmental Commitment

At Butler Umzüge GmbH, we believe that professional service and environmental responsibility go hand in hand. We've implemented comprehensive sustainable practices throughout our operations, reducing our environmental impact whilst maintaining the highest service standards.

- Recyclable Packing Materials

We use recyclable and biodegradable packing materials wherever possible, reducing waste without compromising protection

- Fuel-Efficient Transport

Our modern fleet includes fuel-efficient vehicles, and we optimize routes to minimize emissions and environmental impact

- Waste Reduction

We've implemented comprehensive recycling programmes and work with clients to donate unwanted items rather than sending them to landfill



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What Our Clients Say

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"Absolutely stress-free experience"

Butler Umzüge GmbH made our office move completely stress-free and incredibly efficient! From initial planning to final setup, their team demonstrated exceptional professionalism and attention to detail. We were operational in our new space within hours. Highly recommended for any business considering relocation.

— **Sarah Mitchell, CEO** Tech Startup, Berlin

“

"Reliable and highly organized"

After interviewing several relocation companies, we chose Butler Umzüge GmbH and couldn't be happier with our decision. They are reliable, professional, and highly organized. Every detail was managed perfectly, and our sensitive client files were handled with the utmost care and confidentiality.

— **Thomas Weber, Office Manager** Law Firm, Berlin

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Client satisfaction is at the heart of everything we do. These testimonials reflect our commitment to exceeding expectations on every project, regardless of size or complexity.

Frequently Asked Questions

How far in advance should I book a relocation?

We recommend booking at least 4–6 weeks in advance for optimal planning and scheduling. This timeframe allows us to conduct thorough assessments, develop detailed plans, and ensure availability of our team and resources. However, we understand that sometimes circumstances require faster timelines, and we'll do our utmost to accommodate urgent relocations when possible.

Can you handle IT equipment and servers?

Yes, our team includes technical specialists trained specifically in handling IT equipment, servers, and complex technology infrastructure. We use specialized packing materials and transport methods designed for sensitive electronics, ensuring your technology arrives safely and ready for immediate setup.

Do you provide insurance coverage?

Yes, absolutely. All items transported are fully insured throughout the entire relocation process. We carry comprehensive insurance coverage that protects your business assets from the moment we begin packing until everything is safely installed in your new location. We can provide detailed insurance documentation upon request.

What if our move needs to happen outside normal business hours?

We offer flexible scheduling including evenings, weekends, and bank holidays to minimize disruption to your business operations. Many of our corporate clients prefer overnight or weekend moves to ensure zero downtime, and we're fully equipped to accommodate these requests.

Our Coverage Area



Based in Berlin

Our headquarters is strategically located in Berlin at Alt-Friedrichsfelde 90, 10315 Berlin, positioning us perfectly to serve businesses throughout the capital and surrounding regions.

Germany-Wide Service

Whilst based in Berlin, we provide comprehensive relocation services throughout Germany. Our extensive network and resources enable us to manage moves to any German city efficiently and professionally.

European Relocations

We also handle international relocations across Europe, coordinating complex cross-border moves with the same attention to detail and professionalism that defines our domestic services. Our experience with customs, regulations, and international logistics ensures smooth European transitions.

Safety: Our Top Priority

Industry Standards

We adhere strictly to all industry safety standards and regulations during every phase of packing, transport, and setup, ensuring complete compliance and protection.

Equipment Maintenance

Regular maintenance schedules for all vehicles and equipment used in relocations ensure optimal performance and safety on every job.

Safety Training

Continuous safety training programmes for all team members keep everyone current on best practices and emergency procedures.

Safety isn't just a priority—it's fundamental to everything we do. From properly maintained vehicles to thoroughly trained staff, every element of our operation is designed with safety in mind. This commitment protects your assets, our team, and ensures successful, incident-free relocations.



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Technology Integration



Advanced Tracking Systems

Our state-of-the-art tracking systems provide real-time updates on your move's progress. From the moment we begin loading to final delivery, you'll have complete visibility into the location and status of your items. This transparency provides peace of mind and enables precise coordination with your team.

Digital Inventory Management

We employ sophisticated digital inventory systems that catalogue every item, creating detailed records accessible to you throughout the relocation. This ensures nothing is lost or misplaced, and unpacking becomes significantly more efficient.

Professional Equipment

We invest in state-of-the-art equipment including specialized lifting gear, custom transport vehicles, and professional-grade packing tools. This modern equipment enables more efficient, safer, and more professional relocations compared to standard moving approaches.





Transparent Cost Structure



Free Initial Consultation

We begin every project with a complimentary consultation to assess your specific needs, timeline, and requirements



Detailed Written Quote

Receive a comprehensive, itemized quote with transparent pricing and no hidden fees or surprise charges



Fixed Price Guarantee

Once agreed, our price is locked in—what we quote is what you pay, providing complete budget certainty

Financial transparency is crucial when planning business relocations. We provide clear, detailed quotes that outline exactly what's included, enabling you to budget confidently without fear of unexpected costs appearing later.

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Flexible Scheduling Solutions

Evening and Weekend Moves

We understand that business operations cannot simply stop for a relocation. That's why we offer comprehensive evening and weekend moving services, allowing your business to continue operating normally whilst we handle the transition during off-hours.

Phased Relocations

For larger organizations, we can implement phased relocation strategies where different departments or floors move at different times. This approach minimizes disruption and allows your business to maintain partial operations throughout the transition period.

Rush Services Available

When circumstances demand faster timelines, we offer expedited relocation services. Whilst we always recommend adequate planning time, we're equipped to handle urgent relocations when businesses face unexpected situations requiring rapid response.



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Our Vision for the Future

To be the leading provider of professional relocation services across Europe

We aspire to be recognized throughout Europe as the premier choice for business relocations, known for our unwavering commitment to reliability, efficiency, and customer satisfaction. Our vision drives continuous improvement in our services, technology, and customer care.

Excellence

Maintaining the highest standards in every aspect of our service delivery

Innovation

Continuously adopting new technologies and methods to improve our services

Growth

Expanding our capabilities whilst staying true to our core values and commitment to clients

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Get in Touch with Butler Umzüge GmbH



Our Address

Butler Umzüge GmbH Alt-Friedrichsfelde 90
10315 Berlin
Germany

Contact Details

Phone: +49 30 845 188 55

Email: info@butler-umzuege.de

Website: www.butler-umzuege.de

Office Hours

Monday to Friday: 08:00 – 18:00

Saturday: 09:00 – 14:00

Emergency relocation services available 24/7



Request Your Free Consultation

Contact Us

Reach out via phone, email, or our website to schedule your free, no-obligation consultation

Site Assessment

We'll visit your current and future locations to assess requirements and develop a customized plan

Receive Your Quote

Get a detailed, transparent quote with itemized costs and a comprehensive project timeline

Plan Your Move

Work with your dedicated project manager to finalize details and schedule your relocation

- Special Offer:** Mention this presentation when you contact us to receive a complimentary post-move organization consultation worth €500.

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Why Businesses Trust Butler Umzüge GmbH



10+

Years of Experience
Over a decade serving
Berlin's business
community with
professional relocation
services

500+

Successful
Relocations
Hundreds of businesses
trust us with their
commercial moves every
year

100%

Insured Moves
Complete insurance
coverage on all transported
items for total peace of
mind

98%

Client Satisfaction
Exceptional satisfaction
rates reflecting our
commitment to excellence

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Industries We Serve



Technology & IT

Specialized handling of servers, network infrastructure, and sensitive technology equipment



Legal Services

Confidential handling of documents, secure file transport, and organized setup



Healthcare

Compliance-focused relocations for medical offices and healthcare facilities



Finance & Banking

Secure transport of confidential materials with strict security protocols



Retail

Efficient store relocations minimizing business interruption and inventory loss



Creative Agencies

Careful handling of expensive equipment and creative workspace setup



Additional Services Available

Document Shredding

Secure on-site document destruction services for confidential materials you no longer need

Furniture Assembly

Professional assembly and installation of new office furniture at your destination

IT Disconnection & Setup

Coordination with IT specialists for safe disconnection and reconnection of technology infrastructure

Storage Solutions

Climate-controlled storage facilities for items requiring temporary housing during transitions

Asset Disposal

Environmentally responsible disposal or donation of unwanted furniture and equipment

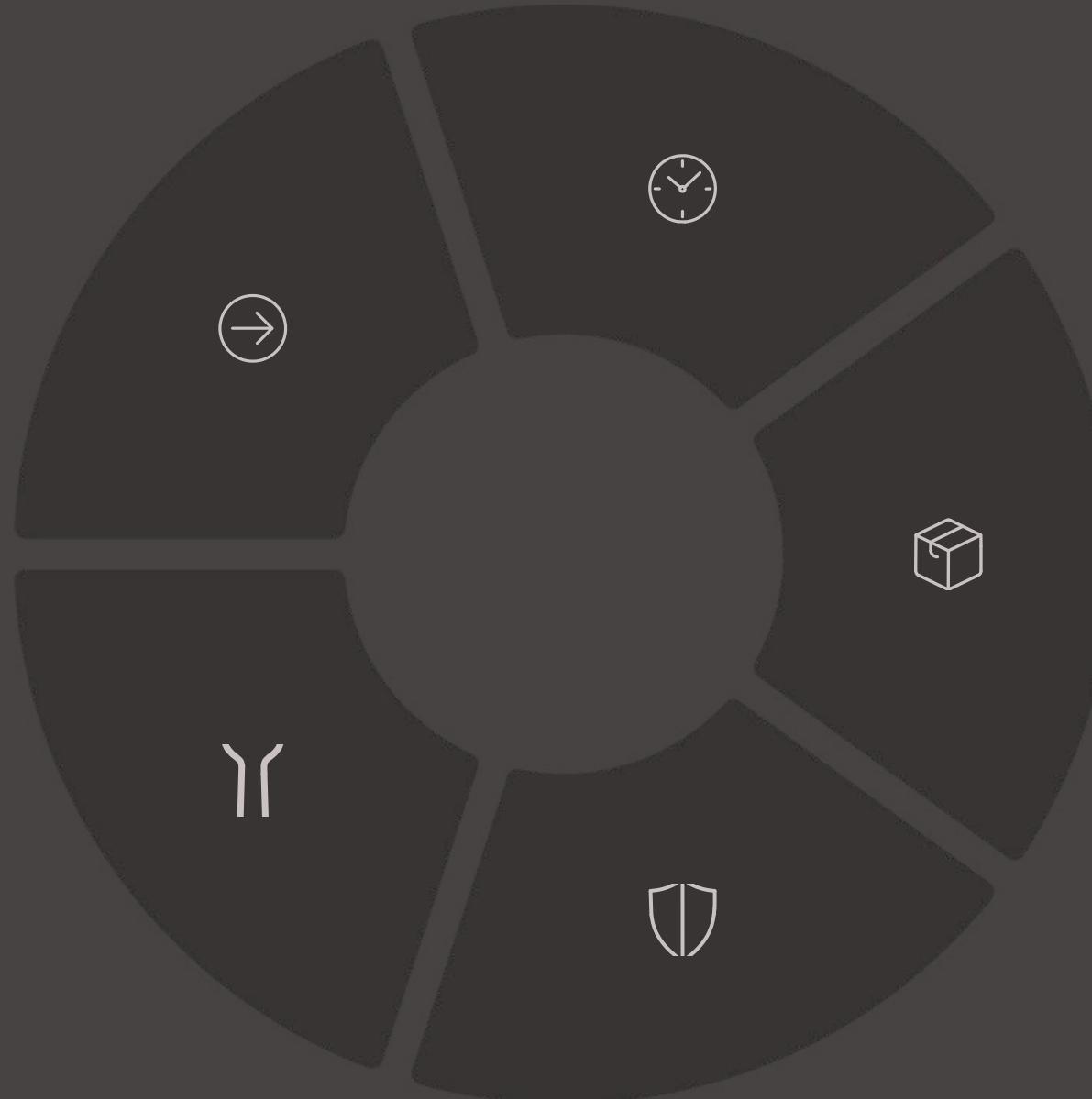
Post-Move Support

Follow-up services to address any adjustments or additional requirements after relocation

Planning Your Relocation Budget

Moving Services

Core relocation services including packing, transport, and setup



Time Requirements

Labour hours based on office size and complexity of move

Materials

Professional packing materials and protective equipment

Insurance

Comprehensive coverage for complete peace of mind

Every relocation budget varies based on specific requirements. During our free consultation, we'll provide a detailed cost breakdown tailored to your unique needs, ensuring you have complete financial clarity before proceeding.

Common Relocation Challenges We Solve



Time Constraints

Tight deadlines requiring efficient execution without compromising quality or safety



Access Limitations

Narrow doorways, stairs, or elevator restrictions requiring specialized equipment and techniques



Complex Logistics

Multi-site relocations or coordinating moves involving multiple departments and stakeholders



Technology Infrastructure

Safely disconnecting, transporting, and reconnecting complex IT systems and servers



Employee Coordination

Managing communication and logistics for large teams during transition periods

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Preparing for Your Business Relocation

Six Weeks Before

- Contact Butler Umzüge GmbH for initial consultation
- Communicate move plans to all employees and stakeholders
- Begin inventory assessment of items to relocate, store, or dispose
- Review and update insurance coverage as needed

Four Weeks Before

- Finalize relocation plan and schedule with your project manager
- Update business address with clients, suppliers, and official registrations
- Coordinate IT infrastructure planning with technical specialists
- Begin decluttering and organizing items for efficient packing

Two Weeks Before

- Confirm final details and timeline with your project manager
- Back up all digital data and critical business information
- Label any items requiring special handling or priority unpacking
- Prepare employees with specific moving day instructions



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□ **Pro Tip:** Start planning early! The more preparation time you allow, the smoother your relocation will be. We're here to guide you through every step of the preparation process.

What Sets Us Apart from Competitors

Specialized Business Focus

Unlike general moving companies, we specialize exclusively in commercial and office relocations, bringing deep expertise in business-specific challenges and requirements

Project Management Approach

Every move is treated as a unique project with dedicated management, detailed planning, and continuous oversight—not just another job in the queue

Technology Investment

We continuously invest in cutting-edge equipment, tracking systems, and tools that enhance efficiency and provide transparency throughout your relocation

Proven Track Record

Over a decade of successful Berlin relocations with hundreds of satisfied business clients who trust us with their most critical transitions



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Insurance and Liability Protection

Comprehensive Coverage

Every item we transport is protected by comprehensive insurance coverage from the moment we begin packing until final placement in your new location. This protection gives you complete peace of mind throughout the relocation process.

What's Covered

- Damage during packing, loading, or unloading
- Loss or theft during transportation
- Damage during temporary storage (if applicable)
- Accidental damage during setup and installation

Additional Protection

For high-value items or specialized equipment, we can arrange supplementary insurance coverage tailored to your specific needs. We'll guide you through available options during consultation.

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Sustainability: Our Environmental Promise

2020: Sustainable Materials

Transitioned to 100% recyclable packing materials and eliminated single-use plastics from our operations

1

2022: Carbon Offsetting

Launched carbon offset programme, investing in reforestation projects to neutralize our remaining emissions

3

2024: Green Certification

Pursuing official environmental certification to formalize our commitment to sustainable business practices

5

2021: Fleet Modernization

Upgraded our entire vehicle fleet to modern, fuel-efficient models reducing emissions by 35%

2

2023: Zero Waste Initiative

Achieved 95% waste diversion rate through comprehensive recycling and donation programmes

4

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Ready to Relocate?

Let Us Handle Your Next Business Relocation

Whether you're relocating a small office or an entire corporate headquarters, Butler Umzüge GmbH has the expertise, resources, and dedication to ensure a seamless transition. Our team is ready to transform what could be a stressful experience into a smooth, efficient process.

1

Call Us Today

Phone: +49 30 845 188 55

2

Email Your Requirements

info@butler-umzuege.de

3

Visit Our Website

www.butler-umzuege.de

Free Consultation: Contact us today to schedule your complimentary consultation and receive a detailed, transparent quote for your relocation project.

Thank You

We Look Forward to Supporting Your Relocation

Thank you for considering Butler Umzüge GmbH for your business or office relocation needs. We're committed to delivering exceptional service that exceeds your expectations and ensures a smooth transition to your new location.

Butler Umzüge GmbH

Alt-Friedrichsfelde 90
10315 Berlin, Germany

Phone: +49 30 845 188 55
Email: info@butler-umzuege.de
Web: www.butler-umzuege.de

Next Steps

1. Contact us to schedule your free consultation
1. Receive your customized relocation plan and quote
1. Relax whilst we handle every detail of your move

Your successful relocation is our priority.

